



First Interview

(Completed prior to starting competency check log)

Trainee name: _____

Educational Supervisor Name: _____

Provide notes on the following (If required continue on separate page)

	✓ or ✗
Does the trainee feel confident and sufficiently motivated to proceed with the programme?	
Has the trainee reviewed the Standard Operating Procedures and resolved any issues?	
Has the trainee or any of the staff required training or re-training because of the programme?	
Does the trainee have sufficient support from all staff?	
Additional notes:	

First Interview

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Educational Supervisor Name: _____

Provide notes on the following (If required continue on separate page)

Please give details of the planned breakdown of the products per product type for the checking log.

Please provide details of the allotted time for the programme or describe how it will be achieved?

What is the projected time frame for completion of the competency checking log?

Trainee review of performance

Signed by trainee: _____ Date: _____

Educational Supervisor review of trainee's performance:

Signed by ES: _____ Date: _____