



NI Centre for
Pharmacy Learning
& Development

Accredited Checking Pharmacy Technician (ACPT) Programme

Recording Sheet

Please make a record of any additional information that will help with the assessment e.g. copy labels.

Date	Additional Information
xx/yy/zz	According to the pharmacy's SOPs a missing Patient Information Leaflet (PIL) is classed as a serious error and this log of evidence stopped-the candidate must complete a reflection of this error on using Error report form.